

CONDITIONS OF BEVERAGE LICENSES AND RULES AND REGULATIONS
TO BE OBSERVED BY ALL RETAIL LIQUOR LICENSEES

ADOPTED: November 1, 2018

1. All licenses expire December 1st. (RIGL 3-5-8)
2. The licensees and their authorized agents shall comply with all the laws and regulations of the State of R.I., together with such rules and regulations as may be promulgated by the Liquor Licensing Board which concern his premises and licenses.
3. Applicants for liquor license renewals shall not be required to be personally present or represented by an attorney or another person at the hearing on liquor license renewals. However, in the event questions arise during the hearing that require clarification, the hearing will be postponed and the applicant must attend a subsequent hearing. In the case of a transfer or a new application, the attendance of the applicant and transferor and transferee is mandated. Applicants seeking a new liquor license are required to be personally present or to be represented by an attorney or another person at the initial public hearing on the granting of the liquor license.
4. All corporate clubs and organizations, shall file with the Licensing Board Clerk prior to issuance of any license, a Certificate executed by the Secretary of State showing that the corporation is in good standing, as well as a Certificate of Ownership by corporations and individuals doing business under an assumed name (if not already on file). (Rule 37, DBR)
5. All applicants shall file a certificate executed by the State Tax Administrator that taxes due the State of R.I. have been paid. (RIGL 3-7-24)
 - a. All applicants shall file with the application a certificate of insurance evidencing commercial, general-liability, liquor-liability, and property-damage coverage in the minimum amount of \$300,000. (RIGL 3-7-29)
6. By August 30th of each year, notice of all applications for Liquor License renewals shall be sent to each licensee at the address listed for said licensee on his application, by the Licensing Board Clerk. Said application shall be filed by the applicant no later than October 1st of that year. **Each application must be signed by an authorized person before a Notary Public or a Witness of the Licensing Board.** Failure to file said application as required herein will prohibit the Licensing Board review of that application at the regularly scheduled re-license hearing. Upon the receipt by the Licensing Board Clerk of the applications hereinbefore enumerated, the Clerk shall submit referrals to the applicable authorities for their recommendation concerning the issuance or renewal of the license with respect to the action of the Licensing Board.
7. All lawful orders of the Town Manager (Dir. of Public Safety), Police Chief, Fire District Chief, Building Official and R.I. State Health Department shall be carried out. If any licensee has any objection to any order of R.I. State Health Department, the Town Manager (Dir. of Public Safety), Police Chief, Fire District Chief or Building Official, he is to carry out this order until it is changed by the Licensing Board. In the event that a licensee has any such objection he may request to the Licensing Board Clerk for a speedy hearing and such request will be reported to the Licensing Board within 48 hours.