**Tax Collection Office** **Tel. (401) 348-2523 or 348-2524** **Fax (401) 348-2528**

The Town of Westerly now accepts electronic payments for real estate, tangible and motor vehicle taxes. You authorize payments of your taxes by completing the "Authorization for Direct Payments" form and returning it to the Tax Collection Department.

You will note that there are several options relating to how to pay your taxes. The following indicates when your payment will be deducted from your designated account.

**QUARTERLY:** **The installments due dates on tax bill.**
**ANNUALLY:** **July 31ST**

**ALL PAYMENTS WILL BE MADE ON THE 3rd OF EACH MONTH OR THE NEXT BUSINESS DAY FOLLOWING.**

# AUTHORIZATION FOR DIRECT PAYMENT

I authorize the Town of Westerly to initiate electronic debit entries to my _____checking _____savings account for payment of:

_____Motor vehicles taxes Account Number:_____

_____Real estate taxes Account Number: _____

Frequency of payments:

_____Quarterly (Installment due dates on bill)

_____Annually (July 31st or next business day following)

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until I have cancelled it in writing.

I acknowledge that debit amounts will change every year based upon tax levies.

Date_____

**PLEASE SUBMIT A VOIDED CHECK OR DEPOSIT SLIP**

***PLEASE COMPLETE THE FOLLOWING:***

Financial Institution: _____

Account Number at Financial Institution; _____

Financial Institution Routing/Transit Number:_____

Financial Institution City and State: _____

Signature_____

E-mail address: _____

Phone No: _____

**Keep a copy of this form for your records**