



**Town of Westerly  
Board of Canvassers  
45 Broad Street  
Westerly, RI 02891**

Contact us:  
(401) 348-2503  
electionsclerk@westerlyri.gov

## Who can be a poll worker?

- A registered voter in Rhode Island.
- At least 16 years old and must be pre-registered to vote.
- Register or pre-register to vote by filling out a Voter Registration form online at [vote.ri.gov](http://vote.ri.gov) or visiting the Board of Canvassers office in person.
- Must be able to read the state constitution in English and write your name.

## How can I apply?

- Complete the poll worker application and BCI check form and send it to the Board of Canvassers office. The Board of Canvassers office will reach out via phone, letter or email if you are appointed to work.
- You must attend a poll worker training class provided by the Board of Elections. Topics covered will include using election equipment, how to open and close the polls, laws that dictate conduct in the polls and more. Training will be scheduled by the canvassing office.

## What should I know?

- We are seeking new and experienced poll workers to serve the Town.
- Election Day is a long day, so be prepared.
- You are required to work a full day. There is one shift from 6:00 am to 9:00 pm
- Please bring meals or arrange to have them delivered. A \$25.00 meal stipend is included with your poll worker pay.

## Positions at the Polls

### Moderator

*Manages the poll workers and operations of the polling place*

- supervises the operation of the polling place
- handles the set up and operation of the voting machines
- responsible for reporting any violations or issues to local Board

### Clerk

*Responds to check-in and ballot issues*

- resolve voter check-in issues using affirmation forms
- issues provisional ballots as required by law
- responsible for accounting for all ballots and competing required paperwork at close of polls.

### Supervisor

*Checks in voters*

- checks in voters on electronic pollbook
- issues ballots to voters
- set up signage

### Greeter

*Directs voters*

- Directs voters to check in line
- Provides general guidance to voters
- Assists voters

Position	Pay
Moderator	\$250
Clerk	\$250
Supervisor	\$225
Greeter	\$225