

*Town of Westerly*  
**Request for Proposal 2019-007**



**ENGINEERING SERVICES FOR SCHOOL STREET  
RECONSTRUCTION**

**ADDENDUM NO. 3 – February 15, 2018**

To: All Known Bid Document Holders

The following items represent additional information provided, changes, amendments or clarifications to the Contract Bid Documents for the above referenced project:

- The original RFP stated that Appendix B (Cost Proposal) needed to be submitted separately. Since the requirements for Appendix B: Proposal Detail Form were revised under Addendum No. 1, does Appendix B still need to be submitted separately or should it be submitted with the other required materials? **It can be submitted with the other materials.**
- Is all of the requested information in Section 2.B of the original RFP still required? The new Appendix B seems to request some similar information. **No. Appendix B should be enough.**
- Can the Town elaborate on the specific types of ongoing inspections being done for the existing drainage system? (reference page 2, Section 1.1, 2nd paragraph) Can the Town provide the available record plans for the drainage and sewer lines during the RFP process? **Catch basin cleaning and visual inspections are on-going/pending. The Town intends to conduct television inspections of the existing stormwater drainage system in the spring of 2019; the schedule of this work has not yet been determined. Any records plan for School Street storm drainage and sanitary sewer that are maintained by the Town are available for review at the Town of Westerly Engineering Department located at 68 White Rock Road in Westerly.**
- Does the Town have a record plat for School Street? **No, the Town does not have a record plat for School Street. Town-wide plat maps that encompass the project area are available for review at the Office of the Town Assessor located at the Westerly Town Hall (located at 45 Broad Street) and at the Town of Westerly Engineering Department.**
- Is a Comprehensive Boundary Survey required to determine the right-of-way/property lines? (reference page 3, Section 1.2.2, 1<sup>st</sup> paragraph) **A comprehensive boundary survey is not required for the extent of the project; however, the Consultant may need to conduct boundary survey activities to determine right-of-way and/or property limits for preparation of their design.**
- Will there be any involvement with RIDOT beyond what is required for the Physical Alteration Permit (PAP) for the work associated with the Granite Avenue intersection? (reference page 3, Section 1.2.2, 1<sup>st</sup> paragraph) **To the best of the Town's knowledge; no, there will be no additional involvement with RIDOT beyond what is required for the PAP.**
- Will historical coordination be required, especially adjacent to Elm Street? **To the best of the Town's knowledge; no, historical coordination will not be required.**
- When filling out Item 2 of the Proposal Detail Form contained in Addendum 1, Are client references for each employee required since the project roles for some employees may not have required

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them to interact with the client? Thus, the client would not be able to provide a reference for each employee that worked on that project. **Filling out the form to the furthest extent possible will benefit with evaluation of the submittal.**

- Item 3 of the Proposal Detail Form contained in Addendum 1 seems to be asking for the same thing as item 3 on page 6 of the RFP. On the Proposal Detail Form, may we reference to the other part of the proposal. **There is an overlap in the provided forms. Please either fill out both sections or provide a reference to where the requested information is provided.**
- Item B-9 on page 6 of the RFP lists forms to be submitted. The line listing the Certification of Bidder form says pages 1-7, but it looks like the form in the RFP is only 6 pages. Can you confirm the number of pages for this form? **TYP0.... it's 6**
- Item B-9 on page 6 of the RFP lists forms to be submitted. The Certificate Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusions says pages 1-6, but it looks like the form in Addendum 2 is only 3 pages and is only for Debarment and Suspension. Can you confirm the number of pages for this form? **Again Typo...only 3**
- Regarding the new Appendix B: Proposal Detail Form: This form has limited space to provide the requested data. Is it permissible for us to re-create the form in Microsoft Word and fill it in accordingly? **YES**
- Regarding the new Appendix B: Proposal Detail Form: Is this form still intended to be submitted in a separately sealed envelope? **NO**
- Please confirm there is no Cost Proposal required as part of this submittal. **CONFIRMED**
- Are there any existing plans for School Street that we can review? **Yes, hardcopies of historical plans for School Street are available for review at the TOW Engineering Department.**
- Is there an evaluation of the existing storm drainage system that we can review? **No, an evaluation of the existing stormwater drainage system for School Street has not been conducted to-date.**
- Are subconsultants required to submit any of the required forms, along with those submitted by the prime. If so, which ones? **Only if required by law.**

The above clarifications and information do not warrant reissuance of any portions of the Bid Documents (including Bid Form). Prospective Bidders should acknowledge receipt and acceptance of **Addenda No.3** with executed copy of each addenda returned with the executed bid form.

Received and Accepted By: Contractor: \_\_\_\_\_

Signed By: \_\_\_\_\_

Dated: \_\_\_\_\_

**MARK S. BEDNARSKI**

Purchasing/Risk Manager

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