

*Town of Westerly/Westerly Public Schools
Rhode Island*

PURCHASING DEPARTMENT

Town Hall
45 Broad Street
Westerly, RI 02891
TEL: (401) 348-2500
www.WesterlyRI.gov



RFP 23-43

**AE Services New State Street School
ADDENDUM NO. 1 – January 24, 2023**

To: All Known Bid Document Holders

The following items represent additional information provided, changes, amendments or clarifications to the Contract Bid Documents for the above referenced project:

Questions/Clarifications

A mandatory pre-bid was held at 3:30 p.m. on January 11, 2023, sign in sheet is attached to this addendum.

All questions that were submitted on this project have been answered in the attached RFI log.

The deadline for this RFP has been extended, bids are due and must be submitted by February 3, 2023 at 10:00 a.m.

This addendum will form a part of the Contract Documents and modifies the original Bidding Documents dated December 20, 2022 as noted above. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

The above clarifications and information do not warrant reissuance of any portions of the Bid Documents (except Bid Form).

Addendum No.1:

Received and Accepted By:

Contractor: _____

Signed By: _____

Dated: _____

Eileen Cardillo

Purchasing Agent/Risk Manager

Town of Westerly/Westerly Public Schools

45 Broad St, Westerly, RI 02891

Tel: (401) 348-2599

Email: ECardillo@westerlyri.gov/www.WesterlyRI.gov

Westerly Public Schools									
State Street Elementary School									
QUESTIONS/RFPs/COMMENTS									
DATE: 1/24/2024									
No.	Discipline	Initiated By	Entered	RFI delivery	Question/Comment/Needs Further Research	Addendum	Answer Responsibility	Answer	Answer Date
R&E Services Procurement Phase									
1	A/E	DCC	1/18/2023	internal	Further description of estimating services	1	DCC	Estimating services shall include and deliver at a minimum of the following estimates; conceptual design estimate, schematic design estimate, design development estimate and 60% construction documents estimate. Estimates shall be prepared by a 3rd party consultant.	1/17/2023
2	A/E	DCC	1/18/2023	internal	Construction administration services are to be included	1	DCC	Each respondent shall include in their fee the cost for construction administration services during the construction phase of the project. The scope of this work shall include but not be limited to: all work associated with the CM/GC bid phase, submittal reviews, RFI responses, quality control, minimum of weekly OAC meetings, close out etc. This fee shall be broken out separately.	1/17/2023
3	A/E	DCC	1/18/2023	internal	Add services for security scope of work	1	DCC	Each respondent shall include the services of a security consultant to develop all aspects of a security design; which would include but not be limited to; secured entrances, video surveillance, intrusion systems, access control etc. The bidders shall also include a \$50,000.00 allowance for consulting services to developed security measures/standards for all Westerly Schools.	1/17/2023
4	A/E	DCC	1/18/2023	internal	Hazmat services inclusion	1	DCC	The design firm/Architect shall include in their scope services all the necessary work to identify all hazmat materials, via surveys etc., and develop a hazmat abatement plan which will be part of the project design. All associated fees etc. are to be included with the proposal. All inspectional services shall also be included.	1/17/2023
5	A/E	DCC	1/18/2023	internal	is a bond required for this RFP	1	DCC	No, a bond is not required.	1/18/2023
6	A/E	Studio G	1/17/2023	email	Can RIDE's feedback on the Stage II application be made available to site briefing attendees? This was mentioned at the January 11th site briefing.	1	DCC	Stage II response included in link issued with RFP.	1/20/2023
7	A/E	Studio G	1/17/2023	email	In the Special Instructions to Bidders section of the RFP on page 1, item #1 references Permits to be included in bidder's prices. What permits should be included?	1	DCC	No permit applications and/or fees are required for this RFP response.	1/20/2023
8	A/E	Studio G	1/17/2023	email	Project Specific Scope of Work on Page 6 of the RFP lists 'Cost Control' and 'Schedule Control' to be "provided and maintained" by the bidder. What are the expectations of the bidder's scope versus the OPMs scope for each?	1	DCC	Each respondent is responsible for providing a design that meets the construction budget of the project and are also to deliver the project within the project timeline.	1/20/2023

9	A/E	Studio G	1/17/2023	email	The Bid Due Date/Submitting Instructions section on RFP page 1 specifies that "one original, five copies and a digital soft copy for public use on CD or flash drive" is required. Is this required for the Attachment B Bid Form as well as our bidder qualification package?	1	DCC	Soft copy should be on a flash drive and should include Attachment Bid Form.	1/20/2023
10	A/E	Studio G	1/17/2023	email	The Bid Due Date/Submitting Instructions section on RFP page 1 specifies "envelopes containing bids must be sealed". Is this required for our bidder qualification package as well as the Attachment B Bid Form?	1	DCC	Qualifications and bid form should be submitted in one sealed envelope.	1/20/2023
11	A/E	Studio G	1/17/2023	email	Please clarify the difference between Interior Furnishings and FF&E shown in the listing of A/E services to be included on page 6.	1	DCC	Furnishing to be included in FF&E.	1/20/2023
12	A/E	Studio G	1/18/2023	email	What is the Bid Number to be included with signature of the Bidders Disclosures & Certifications form on page 24?	1	DCC	Please list the RFP number as stipulated on the RFP.	1/20/2023
13	A/E	Studio G	1/18/2023	email	In response to Attachment B Bid Form (RFP page 11) section 2: a. Are hourly rates and number of hours required for the prime firm (architect) and subconsultants or for the prime firm (architect) only? b. Must hourly rates be entered into the table format or can hourly rate sheets by firm be attached to the bid form?	1	DCC	Hourly rates are to be provided for architects and subconsultants. An attached sheet for hourly rates is acceptable but must be referenced in the table on the bid form.	1/20/2023
14	A/E	Studio G	1/18/2023	email	In response to Attachment B Bid Form (RFP page 11) section 3, are rates required for the prime firm (architect) and subconsultants or for the prime firm (architect) only?	1	DCC	Hourly rates are to be provided for architects and subconsultants. An attached sheet for hourly rates is acceptable but must be referenced in the table on the bid form.	1/20/2023
15	E	Pare	1/20/2023	email	Given that a Phase 1 ESA was not completed during Stage III, should the team assume that the result of a Phase 1 ESA would result in no further action and that services beyond a Phase 1 ESA are not required?	1	DCC	Please include alternate pricing for the Phase 1 ESA.	1/23/2023
16	E	Pare	1/20/2023	email	Is the project exempt from local permitting? (i.e. planning, zoning)	1	DCC	No.	1/23/2023
17	E	Pare	1/20/2023	email	Are multiple bid packages anticipated for the project?	1	DCC	It is undetermined at this time. Early procurement packages may be required if there is a construction management approach.	1/23/2023
18	A/E	DCC	1/23/2023	email	In regard to Section B, Item 3 on Page #8, does the minimum of \$70 million in construction value for all relevant projects apply to each individual project or is the minimum sum of all relevant projects within the past 10 years? Is the \$70 million figure correct since this project is only projected to be \$16 million?	1	DCC	This requirement is revised as follows: Related work with a particular focus on the ability to deliver such projects on time and on budget. Identify and describe all relevant projects with a construction value of a minimum of \$30.0 Million or more completed by EACH company in the past TEN (10) YEARS which demonstrates adequate experience in Public School Design and Construction on school construction projects similar in scope and/or complexity to the PROJECT defined herein.	1/23/2023
19	A/E	DCC	1/23/2023	internal	Updated control schedule issued.	1	DCC	The updated control schedule has been uploaded to the link included in the RFP.	1/23/2023